

## OCTOBER MEETING MINUTES

Cloverland Town Hall

5860 Perch Lake Rd, Eagle River, WI 54521

October 2, 2024, at 11 AM

The October board meeting was called to order by Town Chairman Scott Maciosek at 11 AM at the Cloverland Town Hall. Board members present: Scott Maciosek, Francine Gough, Millie Ritzer, Mike Gough, Joe Spitz and Tracy Schilling. Also present: Danielle Steffens, Mike Wallner, Barb Zima, Steve Favorite and Josephine from Vilas County News Review.

Pledge of Allegiance was recited and posting of meeting verified.

Motion by Millie to approve agenda in any order at discretion of Chairman. Seconded by Mike. Motion carried.

Scott accepted the September meeting minutes as presented to the board.

Motion made by Mike to approve bills for payment. Seconded by Millie. Motion carried.

Treasurer's report: For the monthly rundown, we are in the plus \$61 for Room Tax, \$250 for driveway/other permits and \$975 for checking account interest. We also have two checks for Dominion Voting for tabulator equipment and Barb Zima's mileage that I am requesting signatures for and will be put in next month's financials.

Motion made by Scott to put the extra funds into contingency fund. Seconded by Mike. Motion carried.

On November 2<sup>nd</sup>, the Town does have a \$200,000 CD that will be at term. Clerk/Treasurer would like to reinvest \$150,000 back into another CD and put the interest and \$50,000 into Town Checking for those were funds for the 2024 Budget. Clerk/Treasurer will reach out to the banks at the end of the month to see where the best rates are.

Mike made a motion to transfer the \$50,000 plus interest into Town Checking and reinvest \$150,000 into a CD. Seconded by Millie. Motion carried.

The Ambulance Coverage Agreement with Oneida County is still being discussed and we were advised not to sign the agreement. There is a meeting posted for October 16<sup>th</sup>, 2024 for 1 PM at the Lincoln Town Hall to discuss further with Oneida County, Aspirus, and the City and Towns involved. Oneida County is proposing to start charging \$1800 for every call that they respond to. The City and Towns have limited budgets, which large portions go for ambulance coverage already.

Scott informs the board there is an agreement signed years ago with Eagle River, St Germain, Conover, Plum Lake and Howard Young (Aspirus) where they would come into our town and service our township.

Scott requests that an Agenda be posted for the Ambulance Commission Meeting to be held on October 16<sup>th</sup>, 2024.

The Town did receive the template from Bill from Norvado regarding the broadband endorsement. The town did approve signing it at last month's meeting and sponsoring \$40,000 towards the grant. The questions which came up after the meeting were what is the status of the \$40,000, we had set aside for Sonicnet for their grant process? Is there a possibility of both Sonicnet and Norvado getting approved? If both grants are approved, are we obligated to provide each of them \$40,000?

Joe advises that would not happen because we do not have a current agreement with Sonicnet for the newest BEAD program. The endorsement we had with Sonicnet, we did not win that award from the PSE series.

On the revisions of the Short-term Rental Ordinance, Joe did consolidate some information. Copies were provided to board members. He states he took some elements from the Town of Washington's which Garbowicz has already approved of and incorporated them into our ordinance. Garbowicz has been given our latest rough draft, but he just returned from vacation and has not had the chance to review.

Joe mentions under the penalty's provisions, Washington has a lot more teeth in their forfeiture amounts and we should consider that and will ask this to be rediscussed at next month's meeting after Garbowicz has a chance to read the updated draft.

If the town does decide to make the amendments and approve them by December's meeting, we then could put it into effect on January 1, 2025.

Non-compliant STR's tabled until next month.

The board reviewed Ordinances 28.01 Residential and Commercial Codes. No verbiage changes in the body of the ordinance but did delete the handwritten primary contact box and typed them out. Original and Updated draft were made available to board members to review. Motion made by Scott to accept the updated Ordinance 28.01 as presented. Seconded by Joe. Motion carried.

The Town's administrative duties have increased over the years and the board has been considering obtaining a Deputy Clerk to assist the Clerk/Treasurer. Present at the meeting was the former Clerk/Treasurer of Phelps, Danielle Steffens, who has an interest in assisting in those duties. During the busy times being budget, elections, audit and tax season, it would be ideal to have more office hours. The Clerk/Treasurer would like to have this position cover an average of 25 hours per month.

Motion made by Scott to have the Town approve the Deputy Clerk. Seconded by Mike. Motion carried.

Board Members were provided with an informational sheet. This informational sheet lists wages of all Vilas County Town's Clerks, Treasurers, Clerks/Treasurers and Deputy Clerks.

Motion made by Scott to pay the Deputy Clerk an hourly rate of \$25 an hour. Seconded by Mike. Motion carried.

Tracy had asked if the board members would look at the informational sheet that was provided to them listing the administrative wages. The town may want to consider increasing the wage and requests it be discussed further come budget time.

Joe was looking at the Land Use Plan and was inquiring if there was one updated since 2010 which was the last one that he could locate. Scott and Francine say they did review it around 2015, but there were no changes that were needed at that time. Scott had mentioned that the ideal time to do it is after the Census has been completed. They had a previous incident where the Town had hired a contractor to do the Land Use Plan but ended up costing the town \$7,000 more because the Census was not done at that time. There should be a CD in the office from when Scott and Francine reviewed it.

Scott made a motion to schedule the Workshop Meeting immediately following the 11 AM Board Meeting on November 7, 2024. Mike Seconded. Motion carried.

Next board meeting is November 7, 2024 at 11 AM.

#### Public Comments:

Steve provided board members with a typed letter discussing three main items and a brief narrative under each item. Steve did verbalize to the board his concerns on each item. Item #1 RE: Annual Budget and requesting more detail and transparency in the upcoming budget process. Item #2 RE: Compensation of Elected Officials and requesting what was approved of the past and present of elected officials. Item #3 RE: Annual or Special Elector meetings and requests that it's posted on the agenda, the electors can make motions, second motions and vote on issues.

#### Letters and communications:

Two letters from Vilas County Public Health regarding property located at 5762 Perch Lake Rd. Previous inspection prompted a notice of Human Health Hazard Designation of Unfit Dwelling. A following visit was made and at the end of August and Public Health did note improvements were made but further work needs to be continued.

Letter from Vilas County Public Health regarding property at 1055 Vlach Rd. It was brought to their attention that the garage was being used for human habitation. The letter stated the

occupants must immediately vacate the property and will be unable to reoccupy the property until Public Health has conducted a final inspection.

Letter from President Jessica from Sayner Star Lake Cloverland Chamber requesting signatures on the agreement that was approved in July's Town Board meeting. The Chamber had a meeting in September and emailed it out to get the signatures.

With no other business on the agenda, Millie made a motion to adjourn the meeting. Seconded by Mike. Motion carried. The meeting adjourned at 12:23 PM.

### **NOTICE**

IT IS POSSIBLE THAT MEMBERS OF AND POSSIBLY A QUORUM OF MEMBERS OF OTHER GOVERNMENTAL BODIES OF THE MUNICIPALITY MAY BE IN ATTENDANCE AT THE ABOVE-STATED MEETING TO GATHER INFORMATION; NO ACTION WILL BE TAKEN BY ANY GOVERNMENTAL BODY AT THE ABOVE-STATED MEETING OTHER THAN THE GOVERNMENTAL BODY SPECIFICALLY REFERRED TO ABOVE THIS NOTICE.

ALSO, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. IF A PERSON WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLOVERLAND CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS. (715)479-3434.

Posted by: Tracy Schilling, Clerk/Treasurer

To be reviewed for approval on November 7, 2024