

JANUARY MEETING MINUTES

Cloverland Town Hall

5860 Perch Lake Rd, Eagle River, WI 54521

January 5, 2025, at 11 AM

The January board meeting was called to order by Town Chairman Scott Maciosek at 11 AM at the Cloverland Town Hall. Board members present: Scott Maciosek, Francine Gough, Millie Ritzer, Mike Gough, Joe Spitz, Tracy Schilling and Danielle Steffens. Also present: Steve Favorite and Barb Zima.

Pledge of Allegiance was recited and posting of meeting verified.

Motion by Millie to approve agenda in any order at discretion of Chairman. Seconded by Mike. Motion carried.

Chairman Maciosek accepted the December meeting minutes as presented to the board.

Motion made by Mike to approve bills for payment. Seconded by Millie. Motion carried.

Treasurer's report: This month we were short \$91 in payroll and phone expenses and had a surplus of \$1198 in revenues. Motion made by Mike to put surplus funds into contingency fund and take from contingency fund to cover the shortfall. Seconded by Millie. Motion carried.

Motion made by Mike to invest \$300,000 into a 6-month CD at Great North Bank. Seconded by Scott. Motion carried.

Motion made by Scott to cash-in the \$40,000 CD at Incredible Bank and to deposit into Town Checking. Seconded by Mike. Motion carried.

Steve had provided members with a copy of notations on his comments regarding the Lotus Lane Ordinance Violation. Steve's concerns after reading the previous meeting minutes that it appears there are no subdivisions planned out for Lotus Ln and the fees that the town is requesting are just a little over the top based on his personal thoughts. Last fall Steve did notice the activity and the damaged road that was repaired but he thought it was a temporary site where they just log the property and leave. He did notice a lot of sand that was washed up on the roads. He also has concerns where if you do an amendment ordinance involving civil forfeitures, he does believe it requires a class 2 notice in the paper, based on what he recalls. Another comment Steve mentioned is there are no exemptions in the town ordinance for a temporary situation for like future logging situations.

Mike did mention it was discussed in prior meetings; they were given the options to pay the subdivision fees or to remove them.

Scott read Attorney Garbowicz's most recent response to the Lotus Lane dated December 12, 2024. Garbowicz asked if the board wanted him to send a letter to the Fink Bro's or should the town send a

citation? He felt the citation would be more effective. Garbowicz does believe the Fink Bros violated the Road Ordinance to the Town Cloverland. Scott did a follow up call with Garbowicz on January 4th, and it was discussed to possibly be issuing a citation. If they take the roads out, there would be no fee. If they don't, then there would be a fee. Scott does advise the roads are still being used.

Millie asks if the town should have Garbowicz look at it further and see if we should amend the ordinance for temporary work. Scott tabled it to next month's meeting so he can discuss further with Garbowicz.

Scott received a letter from Oneida County stating the Oneida County ambulances responded to Cloverland five times last year and they will be billing us \$1800 for each time they come into our Town. At a meeting following this letter, they stated that the letter was not a bill, but they will be starting to charge come January of 2025. Oneida wants us to sign an agreement saying the town will pay the fees when they do get called for service.

At another meeting at the Lincoln Town Hall with several members of area towns, Vilas Sheriff Joe Fath, Emergency Management Sherri Congleton and Aspirus, we were advised by Bob Kirkley of Aspirus not to sign the agreement with Oneida County. The requests for the Oneida County Ambulances are for Mutual Aid requests which are not billable and not because of Coverage Aid which are. The definition is being disputed between Oneida County, Aspirus and the Towns. Aspirus is attempting to contact the State to get clarification on the laws regarding Mutual Aid and to possibly request assistance on this matter.

Aspirus will be providing pagers to develop a second crew for they do have another truck that can be used. Also, Sheriff Fath will get a letter to the city of Eagle River and all adjoining towns in Vilas, that they could potentially be utilized for Mutual Aid Assistance if needed.

It was also discussed how the Eagle River Area Fire Department may be utilized more, but they would like to include fees on this, which those fees could be paid for by Aspirus. Bob had mentioned that they do pay other fire departments a small fee when they do get paged out for assistance. The ERFD does have some full-time employees, and this could help with the amount of calls they are and have been requested to assist with.

Questions regarding the Oneida County billing system, are they being reimbursed by the insurance companies to respond to our towns and also billing the Towns the \$1800 fee? Jim Eagan asked the Oneida County Chairman about the \$1800 fees, and he had no knowledge of it. The Oneida County Chairman is looking into it.

Scott makes a motion not to sign the Ambulance Agreement with Oneida County under the recommendation of Bob Kirkley of Aspirus. Seconded by Mike. Motion carried.

The towns of Lincoln and Cloverland are joining efforts on construction to Boot Lake Rd. The proposal is to pulverize the road, adding a 3-inch breaker stone 8 inches thick. Then add 6 inches of road base and

2 ½ inches of black top due the road that keeps breaking up due to the swamp. The first section of Boot Lake Rd is in Cloverland, and our cost would be approximately \$95,000 and Lincoln would be billed separately for their portion of the road. This work would need to be bid out and looking at having this done in 2025.

After having the hall's furnace serviced, it was again advised that we should consider getting a new furnace. The furnace did quit working two winters ago, but we were able to get it repaired. There has also been previous repair work that was completed due to water leaking and corrosion inside the unit and having needed it to be worked on numerous times. The town did receive an estimate from Mark Culver's Heating and Cooling on a new unit and installation with an estimate of \$12,000. Scott will reach out and get other estimates and Tracy will look for the Goodman manuals and any warranty information. This furnace was installed 11-12 years ago and can be seen on a search they have a 15–20 year warranty. Tabled to next month.

Scott informs the board that the IRS has increased the mileage rate from .67 cents to .70 cents per mile as of January 1, 2025.

Scott recited an email from Troy Schalinske from the Vilas County Highway Department regarding the requirements, maintenance and reporting of mailbox damages. Tracy will post it on the Town's website.

The town did put notice in paper for 2 weeks looking for bids on the Land Use Plan, but we did not receive any bids. Tracy will reach out to the company in Wausau who did our previous updating and see if they can provide a bid. We are hoping that they will have a digital copy on file. Steve is aware of some law changes that have taken place and wonders if there is a mandate to update the Land Use Plan a legal requirement today? Scott's last knowledge was that the towns are to update it every 5 years. Scott does receive requests from the County asking what information we would like to turn into them so they can include it in their booklet. Tracy will reach out to WTA and see if this is a requirement of the town to get this done.

Joe handed out an updated draft with the amendments read an email to the members from Attorney Garbowicz dated November 14, 2024. Garbowicz said he reviewed the changes, and they did look good to him. He advised that we follow closely to Washington's for both reporting and documentation. Joe's changes to this amendment were mostly integrated from theirs. He did go through the areas where the proposed changes should be made and explained the reasons why. Garbowicz suggested that we pass it as an amendment to our current one. What Joe is proposing is if we could agree to pass it after making the appropriate changes, then proceed with what we need to do and then publish it as an amended version. Joe would check with Garbowicz to see if we can post the original and the amended version on the website, but then one that has everything in order. There is a change that is requested to be changed to item 8, where it goes from Property Manager to Property Owner. Motion made by Joe to approve the way it is drafted. Millie Seconded. Motion carried.

With the Room Tax Ordinance, it was noticed that there were some typographical errors located. Also extending the time frame for the Clerk to issue time to submit payments to the SSLCC up to 75 days.

Typographical errors located on page six, there is no “(8)” item, and it was to be “(A)” for that is regarding the licensing. Issuance of citation currently reads “Chairman” but should be changed to include “designee”. We will also go over our form and make sure it includes that you must have those third-party receipts.

Motion made by Joe to approve the corrections of typographical errors in the previous Room Tax Ordinance and the town is agreeing to revise the Quarterly Room Tax Collection Form to get itemized receipts from the owners for the marketplace providers. Millie seconded. Motion carried.

Mike has an interest in attending the WTA BOR Training in Rhinelander on January 31, 2025. There is also virtual programming available on March 17 & 18 and interested members will need to let Tracy know by March 1 if they were to be signed up for it. Tracy will make Mike’s reservation for class in January. Will get clarification if you a first-time class attendee, if it needs to be in-person only.

The Appointed Clerk/Treasurer Ordinance had not been updated from the November 2022 election when the electors approved it. Motion made by Scott to approve the Appointed Clerk/Treasurer Ordinance 25.01. Joe seconded. Motion carried.

Next board meeting is February 5, 2025, at 11 AM.

Public Comments: Barb provided board members with a letter from Steve urging the board members to consider sponsoring a grant in support of the bike trails. There is a meeting coming up shortly and Joe will be attending it. The GHT is encouraging a meet and greet with the Town Board.

Letters and communications:

With no other business on the agenda, Millie made a motion to adjourn the Board meeting. Seconded by Mike. Motion carried. The meeting was adjourned at 1:27M.

NOTICE

IT IS POSSIBLE THAT MEMBERS OF AND POSSIBLY A QUORUM OF MEMBERS OF OTHER GOVERNMENTAL BODIES OF THE MUNICIPALITY MAY BE IN ATTENDANCE AT THE ABOVE-STATED MEETING TO GATHER INFORMATION; NO ACTION WILL BE TAKEN BY ANY GOVERNMENTAL BODY AT THE ABOVE-STATED MEETING OTHER THAN THE GOVERNMENTAL BODY SPECIFICALLY REFERRED TO ABOVE THIS NOTICE.

ALSO, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. IF A PERSON WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE CLOVERLAND CLERK’S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS. (715)479-3434.

Posted by: Tracy Schilling, Clerk/Treasurer

To be reviewed for approval on February 5, 2025